

PRESBYTERY OF RIVERSIDE

February 11th 2012

Stated Meeting at 1st PC San Bernardino

Consent Agenda and Stated Clerk's Report

CONSENT AGENDA

The Stated Clerk moves:

1. That the minutes which have been read by Teaching Elder Diane Frasher, Ruling Elder Robert Spitzer and Ruling Elder Joan Carpenter be approved.
2. That the report of the Vision Coordinating be received. The report follows.
3. From the Vision Coordinating Team recommends that the terms of call for Executive Presbyter Anita Hendrix and Stated Clerk Sue Berry be approved. The review forms follow. (The Vision Coordinating Team is aware that they are not serving congregations. There will be a new form next year.)
4. That the following report from the Polity and Records Committee be received:
 - A. **Minutes Review** dates for 2012: **March 24, April 21 and if needed September 22.**
 - B. **2013 Review Forms** are being updated so Clerk's will have them early enough.
 - C. Recommendations to Stated Clerk regarding official papers:
 - 1) Official minutes (keep for 20-30 years and then send to Presbyterian Historical Society) should be stored in a Fireproof file cabinet.
 - 2) Confidential information from disciplinary cases should not be in the office. Send all the background testimony (one Copy) to PHS. Keep a list of where in the minutes the final resolution appears and a brief note about any actions that were taken. A list of all pastors who have been removed for disciplinary reasons or who have renounced jurisdiction should be kept.
 - 3) Continue to keep packets of all papers distributed at a meeting of Presbytery for up to 20 years.
5. That the annual report of Presbyterian Women in the Presbytery of Riverside prepared by Ruling Elder Reba Woller, Moderator be received. The report follows.
6. That the following changes be made regarding the PLACES of the 2012 Presbytery meetings
First Presbyterian Church Redlands---June 9th meeting
First Presbyterian Church Beaumont—November 10th meeting
7. That the Stated Clerk be instructed to thank the First Presbyterian Church of San Bernardino for its hospitality today.

STATED CLERK'S REPORT INFORMATION

1. Communications have been distributed to the appropriate officers/committees/teams/individuals.
2. The Presbytery leadership is not yet ready to issue a call however, put **May 5** on your calendars for a possible called special meeting of Presbytery.